

Senior Registration Policies

Computer Classes

Registration begins at 8 a.m. Non-seniors are welcome for 1 1/2 times the senior fees. Please note that material fees are necessary for some classes. Material fees must be paid on the first day class (cash or check only). Most classes listed require either completion of a introductory class or comparable computer experience. If you have not taken our *Computer Basics* class but feel you have the necessary experience, please call 303-255-7850. If a class you intended to sign up for is full, we encourage you to place your name on a waiting list, since we will often add additional classes for waiting list participants. Payment must be made upon registration. Registration ends three day (72 hours) prior to the class unless otherwise noted.

General Classes

Register for monthly classes at the Senior Center front desk, 8 a.m. - 5 p.m. Registration remains open until each class is filled. Payment must be made upon registration.

Outdoor Recreation

Resident registration begins at 8 a.m. and non-residents at 9:30 a.m. You may register yourself and one other person for senior trips. Walk-in registration will be processed first. Participants that choose to phone in their registrations must adhere to the registration times for residents and nonresidents. If messages are received prior to the registration time, those participants will be placed last in the registration queue. Registrations faxed in or delivered to the front desk will be processed randomly, and according to resident status. To receive a full refund, please cancel by 9 a.m. the Friday before the departure date.

Senior Trips

Resident registration begins at 8 a.m. and non-residents at 9:30 a.m. You may register yourself and one other person for senior trips. Walk-in registration will be processed first. Participants that choose to phone in their registrations must adhere to the registration times for residents and nonresidents. If messages are received prior to the registration time, those participants will be placed last in the registration queue. Registrations faxed in or delivered to the front desk will be processed randomly, and according to resident status. Trip departure times are subject to change. Contact the front desk at 303-255-7850 a day or two prior to confirm departure/return times. Meals are on your own unless otherwise indicated.

Refund and Credit Policy

Cancellations must be made through the front office and are not transferable to another person without prior approval. Activity/Trip cancellations must be made before the registration period ends to receive a full refund. If you cancel after the registration deadline, your refund will depend on whether your reservation is sold. Please allow three weeks to receive a refund. For outdoor recreation refund/cancellation information, please refer Outdoor Recreation Trips above.

Wait List Policy

If a class, trip or activity enrollment is full, place your name on a waitlist and you will be contacted when openings become available.