

QUESTIONS and ANSWERS

Q – How long does it take to process a construction permit?

A – Permits are processed (approved or denied) within five business days of the receipt of an application. City Code Sec 2-271(c). Please allow at least five business days before the permit is required to allow the scheduling of an inspector.

Q – Is a permit required if the work is on private property and/or a private street?

A – Yes, any type of construction being performed within the city requires a construction permit. City Code Sec 2-272(1)(a)

Q – What if a construction project crosses into another city or county next to Thornton?

A – A right-of-way (ROW) permit from the city of Thornton only allows permission for work being done within the city. Anything beyond the city of Thornton will need to be addressed with that city or county.

Q – The scope of work only requires work to be done on the utility pole. Will a construction permit still be required?

A – Yes, per the city code work only being done on a utility pole is still considered construction activity.

Q – What if the scope of work is removing and/or replacing a utility pole, will a construction permit be required?

A – Yes, per city code replacing a utility pole is still considered construction activity.

Q – Is a construction permit required if it is the city that is requesting the work?

A – Yes, this type of permit would fall under the CIP Permit application. However, some work such as irrigation line or water line breaks where the city is requesting the contractor to do the work, there no construction permit is required. Still, a city employee will to be onsite.

Q – If there is an emergency repair within the city, is a construction permit required?

A – Yes, the requirement for such an event is:

- Once the emergency has been discovered immediate notification to the Traffic Division and/or Infrastructure Department must be made.
- Start the work as soon as possible but once the work has started it must continue until the repair has been fixed and the surface restored to previous condition.
- A construction permit must be submitted within 24-hours of notification of the emergency repair.

Q – Do I need a construction permit if we only need to access a manhole and the work is inside the manhole?

A – No, a construction permit is not required when accessing your own manhole, such as CenturyLink. However, a traffic permit will be required.

Q – If we make sidewalk cuts, do we replace only what was cut?

A – No, once a sidewalk has been cut the entire panel(s) will have to be replaced.

Any further question please contact Engineering Services at 720-977-6210.