

Building Code Advisory Board

The Building Code Advisory Board has several functions. All appeals of written rulings or administrative decisions of the Chief Building Official or the Fire Chief are taken to this Board. The Board may also determine the suitability of alternate methods and materials, and may be asked to provide reasonable interpretations of the provisions of the adopted building and fire codes. However, the Board has no authority to grant deviations or exceptions to the City's Building or Fire Codes, and does not have the authority to recommend a decrease in public safety or fire-resistive standards as set forth in the Code.

Board Membership and Qualifications

Membership consists of five individuals. Members must be qualified by experience and training pertaining to building construction and represent the following trades: engineering, architecture, building construction and design. Meetings are generally held on the second Wednesday of each month at 6 p.m., 10 to 15 days after an appeal is filed or when there is other business to discuss.

Name of Applicant (First, Middle, Last (include Sr., Jr., etc.)

Ward No.

Home Address (include City, State ZIP+4)

Phone Number:

Alternate Phone Number:

1. Do you have relatives presently working for the City of Thornton? Yes No If yes, please list.

2. What experience and expertise do you have that qualifies you to serve on this board? Include any degrees, licenses, and/or certifications; work experience; and previous civic activities, volunteer service, and/or specific talents.

Current Employer:

Position:

Address of Employer:

Please read the following, then type your name and date in the signature block below, and submit electronically, using the "Submit by Email" button in order to complete the board application.

- I certify that the facts and statements contained in this board application are true and correct. I further understand that false statements shall be sufficient cause for rejection of this application or for grounds to apply the penalty provisions of the Code of Ethics.
- I further certify that I have not been convicted of a felony under the laws of the State of Colorado or in another jurisdiction.
- I understand that falsification, omission or misrepresentation will result in a rejection of this application. Any falsification, omission or misrepresentation is evidence of perjury in the second degree.
- I authorize the City of Thornton to conduct a criminal background investigation, with the understanding that any felony convictions found will become a matter of public record. I further understand and acknowledge my rights under federal privacy laws, including the Privacy Act of 1974, with respect to access and disclosure of information and hereby waive such rights with the understanding that any and all information furnished will be used only in connection with contracting procedures.

Your typed name here
constitutes your signature.

Date



AUTHORIZATION FOR BACKGROUND INVESTIGATION/RELEASE OF INFORMATION

To whom this may concern:

I have completed and submitted an application/resume seeking employment with the City of Thornton ("City"). I hereby authorize the City to conduct an investigation into my background. I understand this investigation may solicit information from and include contact with the character references listed on my application, current and/or former employers, motor vehicle records, scholastic institutions, police agencies, financial institutions, health care providers, credit bureaus or credit reporting agencies, neighbors, friends, relatives, and/or other persons who may have information concerning my personal and/or professional life.

I hereby authorize any representative of the City and its agency (Consumer Reporting Agency) bearing this form to obtain any information from any of the aforementioned persons or organizations pertaining to my employment records and I hereby direct any such persons or organizations to release such information on request of the bearer. I hereby authorize a review and full disclosure of all records, or any part thereof, concerning myself by and to said representative of the City whether said records are of a public, private or confidential nature. The intent of this authorization is to provide full and free access to the background and history of my personal life for the specific purpose of pursuing employment at the City of Thornton, which may provide pertinent data for the City to consider in determining my suitability for employment.

I consent to the release of any and all public, private and/or confidential information that any of the aforementioned persons or organizations may have concerning my work record, background and reputation, military service records, educational records, financial status, criminal history record, including any information contained in investigatory files, efficiency ratings, complaints or grievances filed by or against me, attendance records, polygraph examinations, and any internal affairs investigations and discipline, including any files which are deemed to be confidential and/or sealed as long as it is legally permissible to use against my qualification. I hereby consent to release of these records regardless of any agreement I have made with any person or organizations named herein.

I hereby knowingly release and agree to indemnify and hold harmless all persons and organizations referred to herein, and all others as the custodian of such records, including such organizations' officers, employees or related personnel, from any and all liability, including any liability or damages arising pursuant to state or federal laws, or damage of whatever kind including expenses and attorney fees, which may at any time result to me, my heirs, family, or associates from furnishing information in compliance or attempted compliance with this authorization for background investigation/release of information form. I further understand and acknowledge my rights under federal privacy laws, including the Privacy Act of 1974, with respect to access and disclosure of information and hereby waive such rights with the understanding that any and all information furnished will be used only in connection with employment procedures.

For and in consideration of the City's acceptance and processing of my application for employment, I agree to hold the City, its public officials, officers, agents (CRA), employees, and assigns harmless from and intentionally waive any and all claims and/or liability I might have against the City arising from the City's requests for information concerning my employment application or from its receipt of such information and dissemination of the information to the authorized and appropriate individuals employed by the City. Furthermore, I release and agree to hold harmless and indemnify the City against any claims that third parties should make against the City based on the City's request for information on my background or its receipt of such information from other persons or organizations of any kind.

A photocopy or facsimile ("FAX") copy of this release form will be valid as an original thereof, even though the said photocopy of FAX copy does not contain an original writing of my signature.

If I accept employment with the City, this form is valid for the period of my employment with the City and the consumer reports may be updated periodically at the discretion of the City.

Signature

Date

PLEASE PRINT THE FOLLOWING INFORMATION

Full Name: _____
Last First Middle

Present Address _____
Street Apartment Number

City State Zip

Social Security Number Date of Birth

Driver's License Number State Date of Issue

Date of Expiration

List any alias(es) or other names you have used in the past. This includes maiden name.

1. _____
2. _____
3. _____
4. _____
5. _____

IF UNDER 18 YEARS OF AGE , PARENTAL CONSENT IS NECESSARY

We (I) hereby grant consent to the City of Thornton to conduct background investigation on the above named individual as a part of the job application process and thereafter as warranted based on City of Thornton policy in the event the above named individual is employed by the City.

Parent or legal guardian's signature

Date

Parent of legal guardian's name (Please Print)



FAIR CREDIT REPORTING ACT DISCLOSURE & AUTHORIZATION

Disclosure

As an applicant for employment or a current employee of the City of Thornton, you are a consumer with rights under the Fair Credit Reporting Act. When any of the following circumstances exist, the City of Thornton may choose to obtain and use information contained in either a consumer report or an investigative consumer report from a consumer reporting agency about you when: (1) considering your application for employment, (2) making a decision whether to offer you employment, (3) deciding whether to continue your employment (if you are hired), or (4) making other employment-related decisions directly affecting you.

For explanation purposes, a "consumer reporting agency" is a person or business which, for monetary fees, dues, or on a cooperative nonprofit basis, regularly assembles or evaluates consumer credit information or other information on consumers for the purpose of furnishing consumer reports to others, such as the City of Thornton.

A "consumer report" means any written, oral or other communication of any information by a consumer reporting agency bearing on your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living which is used or expected to be used or collected in whole or in part for the purpose of serving as a factor in establishing your eligibility for employment purposes.

An "investigative consumer report" means a consumer report or portion thereof in which information on your character, general reputation, personal characteristics, or mode of living is obtained through personal interviews with your neighbors, friends, associates or others with whom you are acquainted or who may have knowledge concerning any such items of information.

In the event an investigative consumer report is prepared, you may request, additional disclosures regarding the nature and scope of the investigation requested as well as a written summary of your rights under the Fair Credit Reporting Act.

Authorization

By signing below, I, _____, hereby voluntarily authorize the City of Thornton to obtain either a consumer report or an investigative consumer report about me from a consumer reporting agency and to consider this information when making decisions regarding my employment at the City of Thornton.

I understand that I have rights under the Fair Credit Reporting Act, including the rights discussed above. In accordance with the Fair Credit Reporting Act, if my employment is denied, based on information contained in a consumer report or investigative consumer report from a consumer reporting agency, the City of Thornton will so advise me and will supply the name and address of the consumer reporting agency making the report.

If I am employed by the City of Thornton this authorization shall remain in effect as long as I am an employee.

I acknowledge that I have received and read this Fair Credit Reporting Act Disclosure and Written Authorization form.

Signature

Date

IF UNDER 18 YEARS OF AGE , PARENTAL CONSENT IS NECESSARY

We (I) hereby grant consent to the City of Thornton to conduct a consumer report or an investigative consumer report on the above named individual as a part of the job application process and thereafter as warranted based on City of Thornton policy in the event the above named individual is employed by the City.

Parent or legal guardian's signature

Date

Parent or legal guardian's name **(Please Print)**

**** PLEASE DETACH FOR YOUR RECORDS**

Para informacion en espanol, visite www.consumerfinance.gov/learnmore o escribe a la Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.

A Summary of Your Rights under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to www.consumerfinance.gov/learnmore or write to: Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.**

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment - or to take another adverse action against you - must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your "file disclosure"). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
 - a person has taken adverse action against you because of information in your credit report;
 - you are the victim of identify theft and place a fraud alert in your file;
 - your file contains inaccurate information as a result of fraud;
 - you are on public assistance;
 - you are unemployed but expect to apply for employment within 60 days.

In addition, all consumers are entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.consumerfinance.gov/learnmore for additional information.

- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.consumerfinance.gov/learnmore for an explanation of dispute procedures.
- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need - usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.consumerfinance.gov/learnmore.
- **You may limit "prescreened" offers of credit and insurance you get based on information in your credit report.** Unsolicited "prescreened" offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt out with the nationwide credit bureaus at 1-888-5-OPTOUT (1-888-567-8688).
- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit www.consumerfinance.gov/learnmore.

States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. For information about your federal rights, contact:

TYPE OF BUSINESS:	CONTACT:
<p>1.a. Banks, savings associations, and credit unions with total assets of over \$10 billion and their affiliates.</p> <p>b. Such affiliates that are not banks, savings associations, or credit unions also should list, in addition to the CFPB:</p>	<p>a. Bureau of Consumer Financial Protection 1700 G Street NW Washington, DC 20552</p> <p>b. Federal Trade Commission: Consumer Response Center - FCRA Washington, DC 20580 (877) 382-4357</p>
<p>2. To the extent not included in item 1 above:</p> <p>a. National banks, federal savings associations, and federal branches and federal agencies of foreign banks</p> <p>b. State member banks, branches and agencies of foreign banks (other than federal branches, federal agencies, and Insured State Branches of Foreign Banks), commercial lending companies owned or controlled by foreign banks, and organizations operating under section 25 or 25A of the Federal Reserve Act</p> <p>c. Nonmember Insured Banks, Insured State Branches of Foreign Banks, and insured state savings associations</p> <p>d. Federal Credit Unions</p>	<p>a. Office of the Comptroller of the Currency Customer Assistance Group 1301 McKinney Street, Suite 3450 Houston, TX 77010-9050</p> <p>b. Federal Reserve Consumer Help Center P.O. Box 1200 Minneapolis, MN 55480</p> <p>c. FDIC Consumer Response Center 1100 Walnut Street, Box #11 Kansas City, MO 64106</p> <p>d. National Credit Union Administration Office of Consumer Protection (OCP) Division of Consumer Compliance and Outreach (DCCO) 1775 Duke Street Alexandria, VA 22314</p>
<p>3. Air carriers</p>	<p>Asst. General Counsel for Aviation Enforcement & Proceedings Aviation Consumer Protection Division Department of Transportation 1200 New Jersey Avenue, S.E. Washington, DC 20590</p>
<p>4. Creditors Subject to Surface Transportation Board</p>	<p>Office of Proceedings, Surface Transportation Board Department of Transportation 395 E Street, S.W. Washington, DC 20423</p>
<p>5. Creditors Subject to Packers and Stockyards Act, 1921</p>	<p>Nearest Packers and Stockyards Administration area supervisor</p>
<p>6. Small Business Investment Companies</p>	<p>Associate Deputy Administrator for Capital Access United States Small Business Administration 409 Third Street, SW, 8th Floor Washington, DC 20416</p>
<p>7. Brokers and Dealers</p>	<p>Securities and Exchange Commission 100 F Street, N.E. Washington, DC 20549</p>
<p>8. Federal Land Banks, Federal Land Bank Associations, Federal Intermediate Credit Banks, and Production Credit Associations</p>	<p>Farm Credit Administration 1501 Farm Credit Drive McLean, VA 22102-5090</p>
<p>9. Retailers, Finance Companies, and All Other Creditors Not Listed Above</p>	<p>FTC Regional Office for region in which the creditor operates <u>or</u> Federal Trade Commission: Consumer Response Center - FCRA Washington, DC 20580 (877) 382-4357</p>