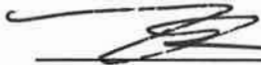


AGENDA
ELECTION COMMISSION MEETING
Council Conference Room
November 14, 2017
6:00 p.m.

1. CALL TO ORDER
2. ROLL CALL OF COMMISSION
3. ACTION ITEMS
 - A. Approval of Minutes - September 6, 2017
 - B. Applicant Interviews for Election Commission
4. OTHER MATTERS
5. ADJOURNMENT



Agenda prepared by Kristen N. Rosenbaum, City Clerk

MINUTES
THORNTON ELECTION COMMISSION
SEPTEMBER 6, 2017

1. CALL TO ORDER - By Chairperson Kristen Rosenbaum at 5:59 p.m. in the Council Conference Room.
2. ROLL CALL - Those present were: Commission Members Terry Kish, Jered Weber, and Beverly Wheeler; Kristen Rosenbaum, City Clerk and Commission member; and Nancy Vincent, Senior Deputy City Clerk. Commissioner Wheeler was absent.
3. BUSINESS

A. Approval of Minutes – August 9, 2017

MOTION WAS MADE BY COMMISSIONER WEBER AND SECONDED BY COMMISSIONER KISH TO APPROVE THE MINUTES OF THE AUGUST 9, 2017 MEETING. MOTION PASSED UNANIMOUSLY.

B. Casting of lots to determine order on the ballot

Ms. Rosenbaum asked the Commission members, staff and candidates who were present to introduce themselves. She explained that the process this evening to determine the ballot order is a requirement of the Municipal Election Code. She noted that copies of an alphabetical list of candidates for each office were distributed. She reviewed the procedures for the casting of lots, stating each candidate's name for Wards 1, 2, 3 and 4 is on the same size but a different color of paper for each office. She and the Senior Deputy folded the pieces of paper before placing them into a container. The Election Commission rotated drawing names for each office.

The results of casting lots were as follows:

Ward 1, Councilmember – four-year term

Sandra Wolfe
Tracy L. Crespin
Sherry Goodman
Steven R Cervantes

Ward 2, Councilmember – four-year term

Seth "Isaiah" Thomas
Evelyn Rozales
Jessica Sandgren

Ward 3, Councilmember – four-year term

David Acunto
Sam Nizam
SomXai Vue

Ward 4, Councilmember – four-year term

Janifer “Jan” Kulmann
Suzie Brundage

Ms. Rosenbaum said that a letter will be sent to all the candidates advising them of the ballot order.

4. OTHER MATTERS

None

5. ADJOURNMENT

MOTION WAS MADE BY COMMISSIONER KISH AND SECONDED BY COMMISSIONER WEBER TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY.


The meeting adjourned at 6:11 p.m.

Nancy A. Vincent, Secretary

Kristen N. Rosenbaum, Chairperson

Approved at the November 14, 2017 Election Commission meeting.

ELECTION COMMISSION COMMUNICATION

| | | |
|--|---|-----------------------------------|
| Meeting Date: November 14, 2017 | Agenda Location: Action Items | Agenda Item/Case No. 3B |
| Subject: Interview Applicant for an Election Commission Vacancy | | |
| Prepared by: Nancy Vincent | Approved by:  Kristen Rosenbaum | |
| Reviewed by: Kristen Rosenbaum | Presented by: Kristen Rosenbaum | |

KEY CONSIDERATIONS:

- Section 2-84 of the Thornton City Code created the Election Commission which is to consist of the City Clerk and four or more registered electors of the City. This Section also states that the City Clerk is to serve as the Chair of the Commission.
- There is currently one vacancy on the Commission and one application has been received from George Horgan who is a Ward 1 resident.
- City Council Policy 1.4 states that when there are more vacancies than applicants, the appropriate board or commission is to interview the applicants. Based on that interview, the Board or Commission is to prepare a written recommendation to City Council recommending whether the applicant(s) should or should not be appointed. Following the interview on November 14, 2017, the Election Commission will need to discuss the applicant and develop a recommendation for City Council to consider.
- Prior to interviewing Mr. Horgan, the Commission will review the sample questions (Attachment 1) to determine what interview questions they would like to ask. Also attached for the Commission's information is a copy of Mr. Horgan's application (Attachment 2).

BUDGET/STAFF IMPLICATIONS:

- Payment of \$35 for each Election Commission meeting attended which has been budgeted in the 2017 budget.

RECOMMENDATION:

- That the Election Commission interview George Horgan and prepare a recommendation to City Council as to whether Mr. Horgan should or should not be appointed to serve.

HISTORY:

- One vacancy has existed on the Election Commission since 2013.
- Section 2-84 of the Thornton City Code creates the Election Commission and defines the role of the Commission for a City held Election, in part, to appoint election judges for City precincts and establish precincts and polling places. Subsection (c) of Section 2-84 states that during the terms of office, appointees shall not be city officers, employees, candidates or nominees for elected city office.
- Council Policy 4.4 gives the responsibility to the citizen members of the Election Commission to develop ward reapportionment recommendations to City Council. The City Development Department provides the population figures needed to make those recommendations and the City Clerk will be the staff liaison to ensure that pertinent information is provided to the Election Commission. It is anticipated that reapportionment will occur in 2018.

Attachment 1

SUGGESTED QUESTIONS FOR ELECTION COMMISSION INTERVIEW

1. Please take a few moments to tell us about yourself and why you are interested in serving on the Election Commission.
2. What experience and qualifications do you have that you feel would contribute to your ability to serve on the Commission?
4. Do you have any prior experience on boards and/or commissions?