

Thornton City Sales Tax Information WinterFest 2011

- The City of Thornton has a new Sales Tax Return form. Instructions on filling out the form are at the bottom of the page. Please read them carefully, and if you have any questions when filing out the form please contact the City Sales Tax office at 303-538-7400.
- After the event, you must remit the tax return to the City of Thornton by completing the form, enclosing the appropriate payment (if you didn't sell anything or your company pays the taxes for you, please state \$0.00) and mail it to: City of Thornton, City Sales Tax Department, 9500 Civic Center Dr., Thornton, CO 80229 by **January 3, 2012**.
- **You are still required to fill out and return this form even if you do not sell any items. Simply write \$0.00 in the appropriate spaces on the form and return it to the above address by no later than January 3, 2012.**
- Failure to file a return for the event will result in legal action and prevent you from obtaining a license for future events in Thornton.
- **Directions for filling out the WinterFest Sales Tax Return:**
 - At the top of the form **PRINT** in your name along with the Business name, the address, city, state, and phone numbers.
 - 1. Line 1: print the Dollar amount sold.
 - 2. Line 2a, 2b, & 3a – k: Due to the nature of this event there should be no deductions on these lines.
 - 3. Line 4: print the dollar amount sold. This should be the same amount as printed on line 1.
 - 4. Line 5: Take the dollar amount sold and multiply it by 3.75%. (i.e. $\$150.00 \times 3.75\% (.0375) = \5.63).
 - 5. Line 6: If you accidentally collected excess tax it should be reported here.
 - 6. Line 7: Should be the same as line 5 unless you collected excess tax.
 - 7. Line 8: The amount in this box is line 7 x 3% (i.e. $\$5.63 \times 3\% = \1.72).
 - 8. Line 9: Self explanatory, (i.e. $\$5.63 - \$1.72 = \$3.91$).
 - 9. Line 11: Should be the same amount as line 9.
 - 10. Line 12: This line is used if you do not remit your taxes before June 10th. Using the continuing example. If this were remitted after June 10th, the amount due would be \$15 because 10% of \$3.91 is not greater than \$15.
 - 11. Line 13: Self explanatory.

***Don't forget to file your State return.



SALES/USE TAX RETURN
 SALES TAX DIVISION, DEPT 222, DENVER, CO 80291-0222
 303-538-7400 FAX 303-538-7556
 WEB: www.cityofthornton.net

BUSINESS NAME :
 YOUR NAME :
 ADDRESS :
 PHONE NUMBER :

COMPUTATION OF TAX

PERIOD COVERED WINTERFEST 2011		DUE DATE JANUARY 3, 2012	
1. GROSS SALES (TOTAL RECEIPTS FROM CITY ACTIVITY MUST BE REPORTED AND ACCOUNTED FOR IN EVERY RETURN INCL. ALL SALES, RENTALS, AND LEASES AND ALL SERVICES INCLUDING BOTH TAXABLE AND NON-TAXABLE.)			
2A. ADD: BAD DEBTS COLLECTED			
2B. TOTAL LINES 1 & 2A			
D E D U C T I O N S	3. A. NON-TAXABLE SERVICE SALES (INCLUDED IN ITEM 1 ABOVE)		
	B. SALES TO OTHER LICENSED DEALERS FOR PURPOSES OF TAXABLE RESALE		
	C. SALES SHIPPED OUT OF CITY AND/OR STATE (INCLUDED IN ITEM 1 ABOVE)		
	D. BAD DEBTS CHARGED OFF (ON WHICH CITY SALES TAX HAS BEEN PAID)		
	E. TRADE-INS FOR TAXABLE RESALE		
	F. SALES OF GASOLINE AND CIGARETTES		
	G. SALES TO GOVERNMENTAL, RELIGIOUS AND CHARITABLE ORGANIZATIONS		
	H. RETURNED GOODS		
	I. PRESCRIPTION DRUGS / PROSTHETIC DEVICES		
	J. FOOD STAMPS		
	K. OTHER:		
3. TOTAL DEDUCTIONS (TOTAL OF LINES 3 A THRU K)			
4. TOTAL CITY NET TAXABLE SALES & SERVICES (LINE 2B MINUS TOTAL LINE 3)			
5. AMOUNT OF CITY SALES TAX: 3.75% OF LINE 4			
6. ADD: EXCESS TAX COLLECTED			
7. ADJUSTED CITY TAX (ADD LINES 5 AND 6)			
8. DEDUCT VENDORS FEE IF PAID BY DUE DATE (3.0% OF LINE 7 UP TO MAXIMUM OF \$25)			
9. TOTAL SALES TAX (LINE 7 MINUS LINE 8)			
10. NET TAXABLE USE TAX (FROM SCHEDULE B) _____ X 3.75%			
11. TOTAL TAX DUE (ADD LINES 9 AND 10)			
12. LATE FILING IF RETURN IS FILED AFTER DUE DATE THEN ADD:	PENALTY: GREATER OF 10% OR \$15		ENTER TOTAL
	INTEREST PER MONTH: 0.50%		
13. TOTAL DUE AND PAYABLE (ADD LINES 11 AND 12)			
MAKE CHECK OR MONEY ORDER PAYABLE TO: CITY OF THORNTON			
<p>SPECIAL MESSAGE TO TAXPAYER: Did you know you can file online? Please visit us at www.cityofthornton.net or call us at 303-538-7400 for more information.</p> <p>If you are filing a zero return, please file online or mail it to City of Thornton, Attn: Sales Tax, 9500 Civic Center Drive, Thornton, CO 80229</p>			
IF YOUR BUSINESS HAS MOVED, CHANGED OWNERSHIP, OR CEASED OPERATIONS, PLEASE COMPLETE THE APPROPRIATE BOXES BELOW.			

SCHEDULE - B - CITY USE TAX

The Thornton Municipal Code imposes a tax upon the privilege of using, storing, distributing or otherwise consuming in the City tangible property or taxable services purchased, rented or leased.

DATE OF PURCHASE	NAME OF VENDOR ADDRESS	TYPE OF COMMODITY PURCHASED	PURCHASE PRICE
(A) LIST OF PURCHASES (IF ADDITIONAL SPACE NEEDED - ATTACH SCHEDULE IN SAME FORMAT)			
			\$
			\$
			\$
			\$
			\$
(B) TOTAL PURCHASE PRICE OF PROPERTY SUBJECT TO CITY USE TAX ENTER TOTAL LINE (B) ON LINE 10 ABOVE			\$

<p>NEW BUSINESS DATE MO. DAY YEAR</p> <p>DISCONTINUED DATE MO. DAY YEAR</p>	<p>1. If ownership has changed, give date of change and new owner's name.</p> <p>2. If business has been permanently discontinued, give date discontinued.</p> <p>3. If business location has changed, give new address.</p> <p>4. Records are kept at what address?</p> <p>5. If business is temporarily closed, give dates to be closed.</p> <p>6. If business is seasonal, give months of operation.</p>	<p>SHOW BELOW CHANGE OF OWNERSHIP, NAME AND/OR ADDRESS, ETC</p> <p>_____</p> <p>_____</p> <p>_____</p> <p><input type="checkbox"/> BUS. ADDRESS <input type="checkbox"/> MAILING ADDRESS</p>
<p>I, hereby certify, under penalty of perjury, that the statements made herein are to the best of my knowledge true and correct.</p>		
<p>BY: _____</p> <p>COMPANY: _____</p> <p>PHONE: _____</p>		
<p>_____ TITLE</p>		<p>_____ DATE</p>