

# Thornton City Sales Tax Information

## Thorntonfest 2010

After participating in any City of Thornton event, you must remit the sales tax return form to the City of Thornton by completing the form, enclosing the appropriate payment (if you didn't sell anything, please state \$0.00) and mailing it to:

**City of Thornton**  
**City Sales Tax Department**  
**9500 Civic Center Dr.**  
**Thornton, CO 80229**

***You are still required to fill out and return this form even if you do not sell any items.*** Simply write \$0.00 in the appropriate spaces on the form and return it to the above address no later than June 11, 2010.

Failure to file a return for the event will result in legal action and prevent you from obtaining a license for future events in Thornton.

Below, please find instructions on how to fill out and complete the City of Thornton Sales Tax Return form. Please read and follow these instructions carefully. If you have any questions when filing out the form please contact the City Sales Tax office at 303-538-7400.

### INSTRUCTIONS FOR COMPLETING THE CITY OF THORNTON SALES TAX RETURN FORM

**At the top of the form PRINT in your name along with the Business name, address, city, state, and phone numbers.**

Line 1: Print the Dollar amount sold.

Line 2a, 2b, & 3a – k: Due to the nature of this event there should be no deductions on these lines.

Line 4: Print the dollar amount sold. This should be the same amount as printed on line 1.

Line 5: Take the dollar amount sold and multiply it by 3.75%. (i.e.  $\$150.00 \times 3.75\% (.0375) = \$5.63$ ).

Line 6: If you accidentally collected excess tax it should be reported here.

Line 7: This should be the same as line 5 unless you collected excess tax.

Line 8: The amount in this box is line 7 x 3% (i.e.  $\$5.63 \times 3\% = \$1.7$ )

Line 9: Self explanatory, (i.e.  $\$5.63 - \$1.7 = \$5.46$ ).

Line 11: Should be the same amount as line 9.

Line 12: This line is used if you do not remit your taxes before June 11, 2010.

Using the continuing example. If this were remitted after June 11, 2010 the amount due would be \$15 because 10% of \$5.46 is not greater than \$15.

Line 13: Self explanatory.

***Don't forget to file your State Sales Tax Return.***



Thornton Festivals & Events • 11151 Colorado Blvd. • Thornton, CO 80233



**City of  
Thornton**

**SALES/USE TAX RETURN**

SALES TAX DIVISION, DEPT 222, DENVER, CO 80201-0222  
303-538-7400 FAX 303-638-7668  
WEB: www.cityofthornton.net

BUSINESS NAME:  
YOUR NAME:  
ADDRESS:

PHONE NUMBER:

THORNTONFEST 2010

PERIOD COVERED	DUE DATE	ACCT.#	5. AMOUNT OF CITY SALES TAX: 3.75% OF LINE 4		
2010	JUNE 11, 2010		6. ADD. EXCESS TAX COLLECTED		
1. GROSS SALES <small>(TOTAL RECEIPTS FROM CITY ACTIVITY MUST BE REPORTED AND ACCOUNTED FOR IN EVERY RETURN INCLUDING ALL SALES, RENTALS, AND LEASES AND ALL SERVICES INCLUDING BOTH TAXABLE AND NON-TAXABLE.)</small>			7. ADJUSTED CITY TAX (ADD LINES 5 AND 6)		
2A. ADD. BAD DEBTS COLLECTED			8. DEDUCT VENDOR'S FEE <small>(5.0% OF LINE 7 UP TO MAXIMUM OF \$25.00 IF PAID BY DUE DATE)</small>		
2B. TOTAL LINES 1 & 2A			9. TOTAL SALES TAX (LINE 7 MINUS LINE 8)		
D E D U C T I O N S	3. A. NON-TAXABLE (INCLUDED IN SERVICE SALES LISTED ABOVE)		10. NET TAXABLE USE TAX <small>(FROM SCHEDULE B)</small>	X 3.75%	
	B. SALES TO OTHER LICENSED DEALERS FOR PURPOSES OF TAXABLE RESALE		11. TOTAL TAX DUE (ADD LINES 9 AND 10)		
	C. SALES SHIPPED OUT OF CITY AND/OR STATE (INCLUDED IN ITEM 1 ABOVE)		12. LATE FILING IF RETURN IS FILED AFTER DUE DATE THEN ADD: PENALTY: GREATER OF 10% OR \$15 INTEREST PER MONTH: 0.50%	ENTER DATE	
	D. SALES TAX CHARGED ON WHOLESALE SALES TAX HAS BEEN PAID				
	E. TRADE-INS FOR TAXABLE RESALE		13. TOTAL DUE AND PAYABLE (ADD LINES 11 AND 12)		
	F. SALES OF GASOLINE AND CIGARETTES		NAME CHECK OR MONEY ORDER PAYABLE TO: CITY OF THORNTON		
	G. SALES TO GOVERNMENTAL, RELIGIOUS AND CHARITABLE ORGANIZATIONS		<b>SPECIAL MESSAGE TO TAXPAYER: Did you know you can file online? Please visit us at <a href="http://www.cityofthornton.net">www.cityofthornton.net</a> or call us at 303-538-7400 for more information.</b>		
	H. RETURNED GOODS				
	I. PRESCRIPTION DRUGS / PROSTHETIC DEVICES				
	J. FOOD STAMPS				
K. OTHER			IF YOUR BUSINESS HAS MOVED, CHANGED OWNERSHIP, OR CEASED OPERATIONS, PLEASE COMPLETE THE APPROPRIATE BOXES BELOW.		
4. TOTAL DEDUCTIONS (TOTAL OF LINES 3 & THROUGH K)					
4. TOTAL CITY NET TAXABLE SALES & SERVICES (LINE 1 MINUS TOTAL OF LINES 3)					

**SCHEDULE - B - CITY USE TAX**

This Thornton Municipal Code imposes a tax upon the privilege of using, storing, distributing or otherwise consuming in the City tangible property or taxable services purchased, rented or leased.

DATE OF PURCHASE	NAME OF VENDOR ADDRESS	TYPE OF COMMODITY PURCHASED	PURCHASE PRICE
(A) LIST OF PURCHASES OF ADDITIONAL SPACE NEEDED - ATTACH SCHEDULE IN SAME FORMAT			
(B) TOTAL PURCHASE PRICE OF PROPERTY SUBJECT TO CITY USE TAX ENTER TOTAL LINE (B) ON LINE 10 ABOVE			

NEW BUSINESS DATE MO. DAY YEAR DISCONTINUED DATE MO. DAY YEAR	1. If ownership has changed, give date of change and new owner's name. 2. If business has been permanently discontinued, give date discontinued. 3. If business location has changed, give new address. 4. Records are kept at what address? 5. If business is temporarily closed, give dates to be closed. 6. If business is seasonal, give months of operation.	SHOW BELOW CHANGE OF OWNERSHIP, NAME AND/OR ADDRESS, ETC. _____ _____ _____ <input type="checkbox"/> BUS ADDRESS <input type="checkbox"/> MAILING ADDRESS	I hereby certify, under penalty of perjury, that the information made herein is to the best of my knowledge true and correct. BY: _____ COMPANY: _____ PHONE: _____ TITLE: _____      DATE: _____
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