


AGENDA
ELECTION COMMISSION MEETING
Second Floor Conference Room
March 24, 2011
6:00 p.m.

1. CALL TO ORDER
2. ROLL CALL OF COMMISSION
3. ACTION ITEMS
 - A. Approval of Minutes - September 27, 2010
 - B. Consideration of a Resolution placing an annexed parcel into a City of Thornton Election precinct.
4. OTHER MATTERS
5. ADJOURNMENT



Agenda prepared by Nancy A. Vincent, City Clerk

MINUTES
THORNTON ELECTION COMMISSION
SEPTEMBER 27, 2010

1. CALL TO ORDER - By Chairperson Nancy Vincent at 6:07 p.m. in the Council Conference Room.
2. ROLL CALL - Those present were: James Joy, Terry Kish, Mary Payne, and Patricia Perez, Election Commission members; Nancy Vincent, City Clerk; Gary Jacobson, Deputy City Attorney, and Lucille Miller, Deputy City Clerk.
3. BUSINESS

A. Approval of Minutes – July 29, 2010

MOTION WAS MADE BY MR. JOY AND SECONDED BY MS. PAYNE TO APPROVE THE MINUTES OF THE JULY 29, 2010 MEETING. MOTION PASSED UNANIMOUSLY.

B. Discussion of interview process

Ms. Vincent referenced a question raised by a Commission member at a previous meeting and handed out a copy of City Council Document No. 2009-060. She reviewed the policy concerning interviewing for vacancies on boards and commissions. Discussion followed. It was the consensus of the Commission that there were no further questions concerning the interview process.

4. OTHER MATTERS

Ms. Vincent responded to questions concerning the potential for ward reapportionment next year. She explained that staff will review census data to determine if there is a shift in the population first before bringing that information to the Commission for consideration.

In response to a question from the Commission concerning Election Day, Ms. Vincent said she will check with Adams County concerning the number of voters requesting mail-in ballots to determine how much help will be needed. All the Commission members indicated they are available to work on Election Day.

5. ADJOURNMENT

MOTION WAS MADE BY MR. JOY AND SECONDED BY MR. KISH TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY.

The meeting adjourned at 6:22 p.m.




Lucille Miller, Secretary

Nancy A. Vincent, Chairperson

Approved at the March 24, 2011 Election Commission meeting.

ELECTION COMMISSION COMMUNICATION

Meeting Date: March 24, 2011	Agenda Location: Business	Agenda Item/Case No. 3B
Subject: A RESOLUTION PLACING ONE ANNEXED PARCEL KNOWN AS WESTWOOD ANNEXATION INTO CITY OF THORNTON ELECTION PRECINCT 304		
Prepared by: Lucille Miller	Approved by: Nancy Vincent	
Reviewed by: Nancy Vincent 	Presented by: Nancy Vincent	

KEY CONSIDERATIONS:

- This resolution would place one annexed parcel into City of Thornton Election Precinct 304.

BUDGET/STAFF IMPLICATIONS:

- None

RECOMMENDATION:

- Staff recommends approval of this Resolution so the parcel, which was annexed in 2009, can be placed into a precinct before the November 1, 2011 Regular Municipal Election.

HISTORY:

- Section 2-84(b)(3) of the City Code states that the Election Commission shall establish precincts and polling places.
- Section 31-10-502 of the Municipal Election Code requires that changes in the boundaries of election precincts be completed 90 days prior to the election, except in cases of annexation such as this.
- One parcel of land known as Westwood Annexation was annexed by City Council on October 13, 2009 and assigned to Ward 3.

RESOLUTION

A RESOLUTION PLACING ONE ANNEXED PARCEL KNOWN AS WESTWOOD ANNEXATION INTO CITY OF THORNTON ELECTION PRECINCT 304.

WHEREAS, pursuant to City Code Section 2.84(b), the Election Commission shall establish precincts and polling places; and

WHEREAS, Section 31-10-502 of the Colorado Municipal Election Code states that changes in the boundaries of election precincts shall be completed not less than ninety days prior to any municipal election, except in cases of precinct changes resulting from annexations, and that a municipality shall be divided into as many election precincts for municipal elections as deemed expedient for the convenience of the electors; and

WHEREAS, one parcel of land known as Westwood Annexation was annexed by City Council on October 13, 2009 and assigned to Ward 3, which the Election Commission must place into a precinct.

NOW, THEREFORE, BE IT RESOLVED BY THE ELECTION COMMISSION OF THE CITY OF THORNTON, COLORADO, AS FOLLOWS:

One parcel of land, generally located north of East 152nd Avenue between Holly Street and Monaco Street annexed to the City of Thornton and assigned to Ward 3 pursuant to C.D. No. 2009-133 is placed in Precinct 304, as set forth in the attached map.

PASSED AND ADOPTED at a meeting of the Election Commission of the City of Thornton, Colorado, on _____, 2011.

CITY OF THORNTON, COLORADO

Nancy A. Vincent, Chair

ATTEST:

Secretary

