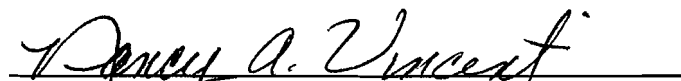


AGENDA
ELECTION COMMISSION MEETING
Council Conference Room
September 2, 2009
5:50 p.m.

1. CALL TO ORDER
2. ROLL CALL OF COMMISSION
3. ACTION ITEMS
 - A. Approval of Minutes - September 5, 2007 and July 21, 2009
 - B. Cast Lots to determine order of Ballot. [360-BC]
4. OTHER MATTERS
5. ADJOURNMENT


Agenda prepared by Nancy A. Vincent, City Clerk

MINUTES
THORNTON ELECTION COMMISSION
SEPTEMBER 5, 2007

1. CALL TO ORDER - By Chairperson Nancy Vincent at 5:52 p.m. in the Council Conference Room.
2. ROLL CALL - Those present were: Terry Kish, and Richard Perez, Election Commission members; Nancy Vincent, City Clerk; Gary Jacobson, Deputy City Attorney; and Lucille Miller, Deputy City Clerk. Bruce Thomas, Election Commission member was absent.
3. BUSINESS

A. Approval of Minutes – April 25, 2007

MOTION WAS MADE BY MR. PEREZ AND SECONDED BY MR. KISH TO APPROVE THE MINUTES OF THE APRIL 25, 2007 MEETING. MOTION PASSED UNANIMOUSLY.

B. Cast Lots to determine order on Ballot.

Ms. Vincent reviewed the procedure which will be followed for casting lots with the Election Commission members. She added that state statutes require that the ballot be certified to Adams County by September 7, 2007.

Ms. Vincent advised the Commission that the City Clerk's office has not received any applications for the vacancy on the Commission. She explained that at the end of the year the City will be advertising for applicants for all board and commission terms that expire in March 2008 and anticipates applications may be submitted at that time.

THE MEETING WAS RECESSED AT 6:05 P.M. AND RECONVENED AT 6:17 P.M.

Ms. Vincent asked the candidates who were present to introduce themselves. Copies of an alphabetical list of candidates for each office were distributed. She reviewed the procedure for casting lots, stating that each candidate's name and the office they are running for is on the same size paper, but on different colors for each office. She and the Deputy City Clerk will fold the pieces of paper before placing them into a bowl. She said that each Election Commission member would draw names for the Mayor's position and four wards as follows: Mr. Kish – Mayor, Ward 2 and Ward 4; and Mr. Perez – Ward 1 and Ward 3.

The results of casting lots were as follows:

Mayor – Four-Year Term

- 1) Rebecca Cavanaugh-Miller
- 2) Erik Hansen
- 3) Jeff Kraft
- 4) Richard M. “Rick” Reeser
- 5) Marty Wisniewski

Ward 1 - Four-Year Term

- 1) Jon Heikka
- 2) Steve Lebsock
- 3) Gabe McBride

Ward 2 - Four-Year Term

- 1) Ron Kuehn
- 2) Eva Henry

Ward 3 - Four-Year Term

- 1) Beth Humenik
- 2) Randal Smith

Ward 4 - Four-Year Term

- 1) Eric Tade
- 2) Sheila A. Powell
- 3) David Pettit
- 4) Kim Jetton

4. OTHER MATTERS

None

5. ADJOURNMENT

MOTION WAS MADE BY MR. PEREZ AND SECONDED BY MR. KISH TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY.

The meeting adjourned at 6:30 p.m.



Lucille Miller, Secretary

Nancy A. Vincent, Chairperson

Approved at the September 2, 2009 Election Commission meeting.

MINUTES
THORNTON ELECTION COMMISSION
JULY 21, 2009

1. CALL TO ORDER - By Chairperson Nancy Vincent at 6:04 p.m. in the Second Floor Conference Room.
2. ROLL CALL - Those present were: James Joy, Terry Kish, and Mary Payne, Election Commission members; Nancy Vincent, City Clerk; Lucille Miller, Deputy City Clerk and, Gary Jacobson, Deputy City Attorney. Richard Perez, Election Commission member was absent.
3. BUSINESS

- A. Approval of Minutes – September 5, 2007

Approval of the Minutes was postponed since Mr. Perez was not present.

- B. (E.C.D. 2009-001) Consideration of a Resolution placing annexed parcels into City of Thornton Election precincts. [360-BC]

Ms. Vincent explained that when property is annexed, City Council places the parcels into Wards. The Election Commission is charged with placing the annexed property into City precincts. She stated that most of the annexed property is City-owned and, since all of it is currently vacant, no registered voters live there.

In response to questions from the Commission, she said currently the only construction on any of the annexed properties is the Rangeview Library. She explained that the City Clerk's Office reviews Adams County precinct locators and advises the County of any new developments. She also responded to questions concerning reapportionment.

MOTION WAS MADE BY MR. JOY AND SECONDED BY MS. PAYNE TO APPROVE E.C.D. 2009-001, A RESOLUTION PLACING ANNEXED PARCELS INTO CITY OF THORNTON ELECTION PRECINCTS. MOTION PASSED UNANIMOUSLY.

4. OTHER MATTERS

Ms. Vincent reviewed general information concerning elections for the Commission including laws that govern elections such as the City Charter and Municipal Election Code. She noted that if the City were conducting its own polling place election, the Commission would establish polling places and appoint election judges. Since 2001 the City has participated in the Coordinated Election administered by Adams County, and the timelines for circulating nomination

petitions are in the City Code which are the same as in the Uniform Election Code. She explained that City Council will consider entering into an intergovernmental agreement with the County at the next Council meeting to participate in the 2009 Coordinated Election. She pointed out that State Statutes and the State Constitution are followed for campaign reporting.

She explained that Candidate Guidelines are prepared for the candidates and contain general information about running for City Council.

She stated that nomination petitions are due on August 24, 2009, and the Election Commission will meet to cast lots to determine the order of names on the ballot on September 2, 2009.

She explained that the City will be a mail ballot drop-off site for the November 3, 2009 election. She requested that the Commission members let her know if they would like to assist on Election Day.

5. ADJOURNMENT

MOTION WAS MADE BY MR. KISH AND SECONDED BY MS. PAYNE TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY.

The meeting adjourned at 6:26 p.m.

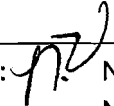


Lucille Miller, Secretary

Nancy A. Vincent, Chairperson

Approved at the September 2, 2009 Election Commission meeting.

ELECTION COMMISSION COMMUNICATION

Meeting Date: September 2, 2009	Agenda Location: Business	Agenda Item/Case No. 3B
Subject: CASTING OF LOTS TO DETERMINE ORDER ON THE BALLOT		
Prepared by: Lucille Miller	Approved by: 	Nancy Vincent
Reviewed by: Nancy Vincent	Presented by:	Nancy Vincent

KEY CONSIDERATIONS:

- Pursuant to C.R.S. 1-5-203(3)(a), lots will be cast to determine the order of candidate's names on the ballot.
- Staff will list the names of all the candidates on paper that is the same size and different colors for each office.
- The Election Commission will draw names out of a container to determine the order on the ballot for each Ward.
- Candidates have been invited to attend.
- The ballot content must be certified to the Adams County Clerk by Friday, September 4, 2009.

BUDGET/STAFF IMPLICATIONS:

- None

RECOMMENDATION:

- Election Commission needs to ensure that casting of lots is done in a fair and impartial manner

HISTORY:

- None

**CASTING LOTS FOR CANDIDATES
NOVEMBER 3, 2009
CITY OF THORNTON MUNICIPAL ELECTION**

**FOR COUNCILMEMBERS
FOUR-YEAR TERM
(listed alphabetically by Ward)**

Ward 1

Jan Bach
Jenice (JJ) Dove
Mack Goodman
Mary E. Payne

Ward 2

Ralph W. Moore II
Val Vigil

Ward 3

Lynne Fox
Brian Thornton

Ward 4

Luke Michael Beard
Randy Drennen
David Pettit
Charles E. Stevenson
